

Requests for all PVG application forms should be made via e-mail to argyllhousereception@argyll-bute.gov.uk thus ensuring an audit trail from initial request to completion of application process.

Please save this form as a template as it will be required when placing requests for: PVG Scheme Membership for all Volunteers.



The following questions must be completed by the applicant

All Questions below **MUST** be answered, Email this form to the email address above along with 3 forms of ID (e.g Passport, Driving Licence, Utility Bill, Bank Statement, Birth Cert, Council Tax)

1. Name in full of the applicant. (If a female please state Ms, Miss, Mrs or Dr, Rev etc if applicable).

Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	<input type="checkbox"/> Rev	<input type="checkbox"/> Dr	<input type="checkbox"/> Lord	<input type="checkbox"/> Lady	<input type="checkbox"/> Cllr
First Name(s)									
Surname									

2. Full postal address to include post code.

House Name	
Street/Road	
Town	
Postcode	
Email	

3. The voluntary position to be carried out i.e. Parent Helper, School Helper, Students then more specifically Music, Art, Gardening, Transportation between venues etc., and how regularly the Volunteer's services will be required.

Voluntary position (e.g. school helper)	
Specific Duties (e.g. reading, transportation)	
Timescale	<input type="checkbox"/> Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Monthly <input type="checkbox"/> Rarely <input type="checkbox"/> Multiple Venue
Comments (multiple venue)	

4. Is the Volunteer already a Member of the PVG Scheme? (Not to be mixed up with a Disclosure Scotland Certificate).

This section MUST be completed, please ensure you ask volunteer, as this has an impact on the form sent and information requested.

Is the applicant already a PVG Member?	CHILDREN	ADULT
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes to above, insert name of that Organisation/Council		

NAME OF ESTABLISHMENT / SCHOOL MAKING REQUEST		CONTACT'S NAME / HEAD TEACHER	
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Current data protection legislation requires us to publish Privacy Notices to tell you why and how we will process your information. You can view all Privacy Notices on our website at

<https://www.argyll-bute.gov.uk/privacy-notice>

If you need this in an alternative format, for example sent to you by email or post, please contact School Support on 01369 704000.